

## Community Ties Youth Provision Activity Youth Worker Overview

Haxby & Wigginton Youth & Community Association is seeking to hire a skilled and confident individual to be our new Activity Youth Worker. The role will assist our Senior Youth Worker in delivering our youth and community provision 'Community Ties' during Term Time.

The Activity Youth Worker will be responsible for the planning and delivery of a wide range of activity for young people in years 5-7 as part of our Wednesday evening youth group. This position will be supported by the Senior Youth Worker. The Activity worker will also assist in running our ASDAN qualification short courses which currently include an opportunity for young people aged 13-19 to gain an internationally recognised certificate in either Sport/Fitness or Volunteering. All necessary training will be provided.

The Activity Worker may also be required to deliver seasonal detached youth work in the community (training provided) and occasional community projects. These hours are flexible based on funding availability.

The role currently consists of 5.5 hours per week at the National Minimum Wage pay rate and is permanent subject to funding.

### **Working Hours**

**Wednesday Youth Group:** 3.5 hours per week which includes 1-hour planning time from home and 2.5 hours in person delivery.

**ASDAN:** 2 hours per week which includes 0.5-hour planning time and 1.5 hours delivery time from home via Zoom.

### **More about the Groups**

#### **Youth Group**

Delivery day: Wednesdays (term time only)

Location: Oaken Grove Community Centre, Haxby

Delivery time: 6:00pm – 8:30pm

Age range: years 5-7

This is an open access provision for young people in years 5-7. We deliver a range of activities including sports, crafting, and arts, cooking/baking and more. We aim to empower young people to make positive lifestyle choices and raise aspiration levels in a fun and safe environment.

#### **ASDAN Short Courses**

Delivery day: Mondays and Thursdays (term time only)

Location: Online via Zoom

Delivery time: 5:15-5:45pm

Age range: 13 – 19 year olds

This is a vocational short course open to young people, predominantly from a local High School. Both courses (Sports/Fitness and Volunteering) require the young person to complete practical work outside of the course and then join us for two short sessions a week to teach and work through a variety of written tasks related to their chosen subject. These assignments are then assessed and moderated by us before certification.

## Key Tasks

1. Weekly planning and delivery of a wide range of engaging activity which are age appropriate for Wednesday Youth Group.
2. 2 weekly meetings for ASDAN, checking assignment progress and marking finished assignments (training given).
3. Establishing relationships and supporting general activity with the young people.
4. Resolving youth conflicts and dealing with challenging behaviour including following all safeguarding practices.
5. Engaging with young volunteers and supporting their skill development.
6. Articulating ideas, behavioural concerns and issues to the Senior Youth Worker.
7. Supporting the completion of general admin for the club such as registers, letters and forms.

## Person Specification

### Essential Criteria

- Must be available during the allotted Wednesday group and ASDAN sessions times each week.
- Previously involved in the delivery of a youth provision/group or similar programme for a minimum of 1 year.
- Experience of working with young people between 10-18 years of age.
- Previous experience planning and delivering large and small scale activities for young people.
- Demonstrable experience of working in a team.
- Excellent oral and written communication skills.
- Excellent organisational skills.

### Desirable

- Educated up to or currently studying for a degree level in a relevant subject matter (for example Children and Young people services).
- Knowledge of safeguarding practices and behaviour management.

We are following all government guidelines for COVID safety. Staff will be provided with all required PPE, staff and young people over the age of 11 must wear masks at all times. We are following a strict cleaning and disinfecting regimen and all activity is COVID safe and follows social distancing guidance.

Please note: Candidate must be willing to undertake an enhanced DBS check if appointed the position of Activity Youth Worker. We will also require 2 references from the appointed candidate.

HWYCA is an equal opportunities employer. Should you require any additional support during the application process, please contact Alysha at 01904 769176. The centre is fully wheelchair accessible.

Deadline for applications is 5pm Thursday 15<sup>th</sup> April. Interviews will be scheduled to take place on Zoom Wednesday 21<sup>st</sup> April with an expected start date of Wednesday 5<sup>th</sup> May. Please send your CV to [communityties@hwycaco.uk](mailto:communityties@hwycaco.uk).